



**TRUTH
ACADEMY**

FAMILY HANDBOOK

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Pr. Esperanza Lowman
Principal

TRUTH ACADEMY

Family Handbook

2026–2027 School Year

"Inspiring, transforming, and shaping the next generation of leaders through the ministry of Christ to lead with faith, wisdom, and purpose."

Welcome to Truth Academy! This handbook has been designed to provide students and families with important information regarding our mission, policies, procedures, expectations, and programs. Our desire is to partner with parents in providing a Christ-centered education that promotes academic excellence, spiritual growth, leadership development, and strong character.

At Truth Academy, we believe that education is most effective when the school and family work together toward a common goal: cultivating a community of confident, compassionate, and lifelong learners who are empowered to engage and transform the world through love and service to God and mankind.

Please read this handbook carefully and refer to it throughout the school year. We look forward to serving your family and partnering with you in the education and development of your child.

Truth Academy

A Christian Homeschool Education Program

Mascot: Eagles

Colors: Blue & Gold

Phone: (407) 755-8872

"And you shall know the truth, and the truth shall make you free."

John 8:32

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MISSION

Creating a community of confident and compassionate, lifelong learners; who will engage and transform the world around them, through their love and service toward God and mankind.

Providing academic support and resources to parents and children that will equip children with all that is needed to achieve academic, social, and spiritual success. Transforming lives through the ministry of Jesus Christ.

CORE VALUES

1. The Bible—The inspired, infallible, authoritative, and inerrant Word of God, the foundation for truth and life.
2. The Christian Family – God’s design for raising children to know, love, and serve Him.
3. Biblical Worldview Integration – Applying God’s Word to all areas of life, developing wisdom and understanding.
4. Quality Academics – Excellence in learning, rooted in God’s truth and tailored to help each student reach their God-given potential.
5. Christ-likeness – Growing daily in character through submission to the Holy Spirit and obedience to God’s Word.
6. Stewardship – Faithful use of time, talents, and resources for God’s glory.
7. The Church – The body of Christ, called to serve, worship, and share the Gospel.

STATEMENT OF FAITH

We believe that God is a triune being. He is God the Father, God the Son, and God the Holy Spirit.

We believe that God's purpose in the earth is to establish His will, show forth His glory, and to bring forth, through Faith, many sons unto glory.

We believe that God sent His only begotten Son, Jesus Christ, in the flesh, and that Christ was born of a virgin, through the power of the Holy Spirit.

We believe that only the blood of Jesus Christ through the power of the Holy Spirit can restore broken relationships with God and release man from the power of sin and death.

We believe that through the blood of Jesus Christ mankind has hope, salvation, eternal life and deliverance in every area of life, and that salvation comes by the infilling of the Holy Spirit.

We believe that Jesus Christ is coming again: He shall descend from Heaven to gather to Himself those who belong to God.

We believe that God's Son, Jesus Christ, died for the sins of mankind on the cross, rose from the dead on the third day with ALL power.

We believe that Jesus Christ is the Head of the body, the church, and that He is preparing it to present to Himself a glorious, holy, and sinless body, without spot, blemish, or wrinkle.

We believe that Jesus was manifested to destroy the works of Satan, to bring eternal life and salvation to man, and to transform men from the kingdom of darkness into the kingdom of light.

We believe that all have sinned and fallen short of the glory of God and only the power of God can set mankind free from sin and death (separation from God) through Jesus Christ.

We believe there is a kingdom of darkness and a glorious kingdom of light, and the only hope for mankind is transformation, through the power of God by the Holy Spirit, from the kingdom of darkness (sin, destruction, and death) into the kingdom of light (salvation, life, truth, and deliverance).

IDEAL GRADUATE PROFILE

A Truth Academy graduate will:

1. Know, love, and serve Jesus Christ — Living as a committed, Christ-like servant leader whose character reflects the application of biblical knowledge and a lifestyle of faith.
2. Possess a growing biblical worldview — Understanding the responsibility to live according to Christian values and principles.
3. Demonstrate integrity in real-life situations — Acting with faith, character, and compassion, showing Christ-like love to all people.
4. Be academically and spiritually prepared — Equipped for higher education or vocational pursuits, with a strong foundation in both academics and faith.
5. Use technology responsibly and effectively — Exhibiting skill in modern tools while honoring God in their digital footprint.

IDEAL TEACHER PROFILE

Truth Academy expects teachers to:

1. Live with integrity, avoid gossip, and respect intellectual and physical property.
2. Create a culture where academic, artistic, and athletic achievement is valued.
3. Demonstrate respect and courtesy to all, expecting the same from students.
4. Integrate a biblical worldview into every subject without compromising God's truth.
5. Maintain a safe, orderly classroom with consistent, reasonable discipline.
6. Be prepared daily and handle challenges with wisdom and grace.
7. Respect the diversity of students, including race, faith, ethnicity, and socioeconomic status.

ADMINISTRATION, FACULTY, AND STAFF

Administrative Team

- *Principal: Esperanza Lowman
- *Administrator: Jerome Jones
- *Staff Coordinator: Euest Brown

School Faculty

- Lower-Level Supervisor: Troalisa Lockhart
- Upper-Level Supervisor: KayLa Brown

ACCREDITATION & AFFILIATIONS

Truth Academy operates as a micro-school homeschool program serving students in a small, supportive learning environment. The Academy is affiliated with the Step Up scholarship program and with The Rock International Outreach nonprofit. These affiliations support our mission while preserving Truth Academy's independent governance and academic standards. Compliance: Truth Academy follows applicable state and local health, safety, and compulsory attendance requirements for private schools.

ADMISSIONS

Truth Academy admits students of any race, color, nationality, or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, nationality, or ethnic origin in administration of educational and admission policies, scholarship programs, or other school programs.

Admission Process, depending on the grade level, the process may include a review of:

- * The student's academic transcripts.
- * Scores from a nationally normed achievement test.
- * Teacher evaluations.
- * An assessment administered by Truth Academy staff.
- * Parent and Student Interviews
- * A shadowing or trial day experience on campus.
- * Any other steps deemed necessary by school leadership.

Truth Academy reserves the right to deny admission to any student who does not meet academic or behavioral eligibility requirements.

RE-ENROLLMENT

A student may re-enroll at Truth Academy when the school determines the student has demonstrated academic success, maintained acceptable conduct, and the parents have:

- * Supported the school's mission and statement of faith.
- * Partnered respectfully with school staff.
- * Met all financial obligations.

The Principal retains final discretion on re-enrollment.

Enrollment Fee:

The Enrollment fee holds a student's place in class and is non-refundable, non-transferable, and earned when received. Parents may cancel the Enrollment Agreement by notifying the school in writing on or before May 1 of each school year to avoid responsibility for the full year's tuition. The deposit remains earned regardless of cancellation.

ATTENDANCE

Regular attendance is essential to academic success. Truth Academy follows the Florida Department of Education's compulsory school attendance guidelines.

A student may not miss more than six (6) days in a semester or twelve (12) days in a school year without risking promotion to the next grade level. Truth Academy reserves the right to deny grade promotion or re-enrollment if these limits are exceeded. Exceptions may be made for documented illness, medical procedures, or significant family emergencies, at the discretion of administration.

Reporting Absences

If a student is absent, parents must call or email the school office by 8:00 a.m. on the day of the absence.

* Phone: 407-755-8872

* Email: office@truth4learning.org

For planned absences, parents must submit an Absence Request Form at least one week in advance.

ATTENDANCE

Make-Up Work

All assignments missed due to absence must be completed to the satisfaction of the teacher. Students have the same number of days to make up work as the number of days they were absent.

Make-Up Tests

Make-up tests are taken on the first day of return unless other arrangements are made with the teacher.

Change in Essential Information

Parents are responsible for keeping the school informed of any changes in:

- * Home address and telephone numbers
- * Email addresses
- * Authorized pick-up persons
- * Parent/guardian employment information
- * Emergency contacts

Updates must be submitted promptly to the school office to ensure accurate records and student safety.

***Please see more details in the Attendance Policies.**

COMMUNICATION

Truth Academy is committed to keeping parents, students, and staff informed through clear and timely communication. We use several tools and methods to ensure you receive important information throughout the year.

Email

The main school email is: office@truth4learning.org

Please respect the privacy of our families when sending group emails. Do not share Truth Academy email lists outside of school-related purposes. Group invitations for non-school events or promotions should not be sent using school contact lists unless approved by administration.

ACEconnect Parent Portal

Truth Academy uses the ACEconnect Parent Portal, provided through Accelerated Christian Education, as the main online hub for parents. Through ACEconnect, parents can:

- * View student academic progress and PACE scores.
- * Monitor completed work and upcoming assignments.
- * Check attendance records.
- * Communicate securely with staff.
- * Access important school announcements and event information.

Parents are expected to log in regularly to stay informed. Login credentials will be provided during enrollment. If you need assistance, password resets, or technical help, please contact the school office. The ACEconnect Parent Portal can be accessed from any device with internet access, ensuring parents have up-to-date information to support their child's learning.

School Newsletter

Our newsletter provides important updates, upcoming events, reminders, and school highlights.

***Please see more details in the School Communication Policies.**

CONDUCT

Truth Academy students are expected to honor God, themselves, their families, and their school through their words, actions, and attitudes. This expectation applies both during school hours and at all school-related activities, whether on or off campus.

STUDENT CONDUCT AGREEMENT

As a student of Truth Academy, I pledge to uphold this school's rules and guidelines stated in the school handbook. I will maintain behavior that exemplifies courtesy, kindness, morality, and honesty. I will strive to be of unquestionable character in dress, conduct, and other areas of life. I agree to abide by the standards of conduct and other regulations expected of each student enrolled in this school while I am a student attending the school and will not give the impression to students, parents, or faculty that I am not in harmony with the goals, aims, and standards of the school.

DISCIPLINE POLICY

Truth Academy maintains high standards for student behavior, both on and off campus. Discipline is intended to be corrective, fostering responsibility, respect, and personal growth in accordance with biblical principles.

DISCIPLINE POLICY CONT.

Minor Offenses That Can Result in a Demerit:

- * Turning around in office
- * Lack of participation in assembly
- * Any disturbance
- * Running in Learning Center
- * Chewing gum
- * Leaving chair out
- * Getting out of seat without permission
- * Being off limits
- * Having a messy office
- * Writing or passing notes
- * Leaning back in chair
- * Lack of school supplies
- * Leaving PACEs at home
- * Violating Personal Space
- * Eating in off-limits area
- * Teasing or name-calling
- * Not returning Homework Assignment slip
- * Not posting Goal Card
- * Incomplete uniform
- * Not returning parent envelope
- * Having unsuitable possessions (knife, matches)
- * Committing minor scoring violation
- * Not setting goals or unauthorized goal change
- * Damaging property
- * Not returning or having parent sign Corrective Action Notice
- * Asking permission from another staff member after a refusal
- * Throwing dangerous objects
- * Major scoring violations (progressive discipline may include warnings, parent conferences, or repeating a PACE)
- * Incomplete homework (at the discretion of the supervisor)
- * Talking at testing table
- * Any repeated offense including lying, fighting, filthy language, disrespect, or defiance

Demerit Chart

Number of Demerits in One Day	Detention Time
1	0 minutes
2	0 minutes
3	20 minutes
4	30 minutes
5	45 minutes
6	60 minutes (maximum)

Detention Guidelines:

- * Detention is served after school but not on the same day the offense occurred.
- * Parents will be notified in advance if detention has been assigned.
- * Detention time must be served in full, and missed detention will result in additional disciplinary action.

EMERGENCY SITUATIONS

Truth Academy has a comprehensive safety plan in place to protect students, staff, and visitors during emergencies. Parents will be notified promptly through phone calls, text messages, and emails using the school's alert system.

During all emergency drills and real events, students are expected to remain calm, follow staff directions, and comply with safety procedures.

Fire Alarm

When the fire alarm sounds, all occupants must exit the building immediately:

- * Walk quickly and quietly to the nearest safe exit.
- * Gather in the designated assembly area for roll call.

Severe Weather

In the event of a hurricane, tropical storm, or severe thunderstorm warning, Truth Academy follows local emergency management and school district guidance for closures and delays. Parents will be informed through the school's alert system. If a severe weather warning occurs during arrival, students should be escorted inside by their parents. During dismissal, all students and staff will remain inside until conditions are safe.

Tornado Alert

When a tornado warning is issued:

- * Move to designated safe interior locations.
- * Sit against an interior wall with heads down and hands over the back of the head.
- * Stay away from windows and glass.

Lightning Safety

Florida is the lightning capital of the U.S. All outdoor activities, including recess and P.E., are suspended immediately if lightning is detected within a 10-mile radius. Students remain indoors until 30 minutes after the last detected strike.

EMERGENCY SITUATIONS CONT.

Lockdown

In the event of a lockdown:

- * Move to an area of the classroom that is out of sight from windows.
- * Sit quietly and wait for an “all clear” from administration or law enforcement.
- * If outdoors, move to the nearest secure building if possible.

GIVING

Truth Academy encourages families, alumni, and friends to support the school through their time, talents, and resources. Gifts help provide:

- * Classroom resources and equipment.
- * Enrichment programs (music, art, foreign language, technology).
- * Tuition assistance for qualifying families.
- * Facility improvements.

Ways to Give:

1. Time & Talent – Volunteering at school events, in classrooms, or through parent committees.
2. Financial Support – Direct donations or sponsorship of specific programs.
3. In-Kind Contributions – Donating supplies, equipment, or services.

Every gift—no matter the size—supports our mission of providing strong academic, social, and spiritual training for our students.

HEALTH

Truth Academy prioritizes the safety and well-being of every student. In compliance with Florida Department of Health and Florida Department of Education guidelines, all students must meet the following requirements:

HEALTH CONT.

Immunization and Health Records

- * A current Florida Certification of Immunization (DH 680) is required for enrollment.
- * A valid School Entry Health Exam (DH 3040), completed within the last 12 months, must be on file before the first day of attendance.
- * Immunization exemptions (religious or medical) must be documented on the proper state form and approved by the Florida Department of Health.

Illness at School If a student becomes ill during the school day:

1. The parent/guardian will be contacted.
2. The student must be picked up as soon as possible.

When to Keep a Student Home Students should remain home if they have:

- * Fever of 100.4°F or higher (must be fever-free for 24 hours without medication before returning).
- * Vomiting or diarrhea within the past 24 hours.
- * Contagious illness such as strep throat, pink eye, flu, chickenpox, or COVID-19 (follow Florida DOH guidelines for return).

Medications

- * All medications (prescription or over-the-counter) must be stored and administered through the school office.
- * Parents must complete a **Medication Authorization Form** upon request before medication can be given.
- * Students may not carry medication on their person unless approved for specific medical needs (e.g., asthma inhaler, EpiPen).

In the event of an injury:

- * Minor injuries will be treated with basic first aid.
- * Parents will be notified of any incident requiring attention beyond simple first aid.
- * Emergency services will be called for serious injuries, and parents will be contacted

LUNCH PROGRAM

Truth Academy does not operate a full-service cafeteria. Students must bring a packed lunch from home each day unless otherwise noted for special events.

Student Lunch Guidelines

- * Include all necessary utensils, napkins, and condiments.
- * Send lunches in containers that students can open without assistance.
- * **For health and allergy safety, students may not share, trade, or accept food or drinks.**
- * Candy, energy drinks, and soda are not permitted.

“To promote focus, learning, and student wellness, families are encouraged to provide snacks and beverages that are low in added sugars, free from energy stimulants, and supportive of healthy nutrition. Candy, artificially flavored or colored snacks, energy drinks, highly caffeinated beverages, and excessively spicy or heavily processed snacks are not permitted during program hours. Examples include Takis, Hot Fries, Hot Cheetos, Nerds Gummy Clusters, and similar products. We encourage families to provide nutritious snacks that support healthy growth, concentration, and academic success”.

Special Lunch Days

From time to time, Truth Academy may offer special lunch options such as pizza days, Chick-fil-A lunches, or fundraiser meals.

Allergies

If your child has food allergies, please notify the school office in writing at the time of enrollment. We will take reasonable steps to minimize exposure but cannot guarantee an allergen-free environment.

BULLYING

Bullying is not tolerated. Bullying includes intentional, repeated hurtful acts—verbal, physical, electronic, or social—that target a student (antagonistic or passive aggressive behavior may also qualify as bullying).

Reporting: Students or parents should report concerns to a teacher or administrator promptly. Administration investigates and applies appropriate discipline, up to and including suspension or expulsion, consistent with the school's mission and values.

Prevention: We promote a culture of kindness, respect, conflict resolution, and bystander responsibility rooted in Christian character.

TECHNOLOGY

Truth Academy provides access to technology for educational purposes and expects students to use it in a safe, responsible, and God-honoring manner. Technology is a tool for learning and should be used to support academic goals and personal growth in alignment with the school's values.

School Technology Use

- * All school-owned devices and internet access are for educational purposes only.
- * Students may not install or download software, applications, or games on school devices without staff approval.
- * Accessing inappropriate, offensive, or non-educational content is strictly prohibited.
- * Students are expected to respect equipment and handle it carefully. Damages caused by negligence or misuse will be the responsibility of the student's family.
- * Students are expected to report any damage or malfunction immediately.

Personal Devices

- * Students may not use personal electronic devices (including cell phones, tablets, smartwatches, and music players) during school hours without prior permission from a staff member.
- * Personal devices must remain powered off and stored in the student's backpack during the school day unless otherwise approved.
- * Unauthorized use of devices during school hours will result in confiscation by staff. Devices will be returned to the parent/guardian at the end of the day.
- * The school is not responsible for lost, stolen, or damaged personal devices brought to campus.

Digital Conduct

- * Students must use technology and online communication in ways that show respect for others and reflect Christian character.
- * Cyberbullying, harassment, or the use of inappropriate language will result in disciplinary action.
- * Students should never share personal information online without permission from a parent.

TESTING/RECORD REQUESTS

Testing/Evaluation Requests: Families seeking educational-psychological evaluations or other assessments may request teacher input. Submit requests to the office; at the following email: office@truth4learning.com

Transcript & Teacher Recommendation Requests: Submit requests to the office (or registrar). All financial obligations must be current before records are released.

VISITORS

Truth Academy values the partnership of parents, guardians, and community members in supporting our mission. To ensure the safety and privacy of all students, the following guidelines apply to parents, visitors and volunteers:

Visitor Procedures

- * All visitors must sign in at the front desk and wear a visitor badge while on campus.
- * Visitors are required to present a valid photo ID.
- * Classroom visits must be prearranged with the teacher and approved by the administration.
- * **Unscheduled visits will be denied to avoid disruptions to the learning environment.**

Volunteer Requirements

- * Volunteers must complete the Truth Academy Volunteer Application and be approved by the administration before serving.
- * Depending on the nature of the volunteer work, a background check may be required.
- * Volunteers must follow all school rules, dress modestly, and act in a manner consistent with Truth Academy's mission and values.

Special Events

- * Parents and family members are welcome to attend school programs, performances, and other special events as invited.
- * All guests must remain in designated areas during events.

ARRIVAL AND DISMISSAL

Office Hours

Office phone hours are 8:00 a.m.–4:00 p.m. on regular school days; In-person office visits are available by appointment.

Drop-Off

- * Morning drop-off begins at 8:00 a.m.
- * Parents must sign their students in at the front desk.
- * For safety, students must exit vehicles on the side closest to the school building.

Pick-Up

- * Afternoon pick-up is from 2:00 p.m. to 2:15 p.m. Monday through Friday
- * Students not picked up by 2:15 p.m. will be supervised until parents arrive.
- * Repeated late pick-ups may result in additional fees or administrative intervention.

School Schedule

Start of Day: 8:00 a.m. – Drop-off opens.

Dismissal: 2:00 p.m. – 2:15 p.m.

Lunch: 11:30 a.m.

ATTENDANCE POLICIES

Regular attendance is essential for a student's academic success and spiritual growth. Students are expected to be present and on time each day school is in session.

Absences

- * Parents must notify the school office by phone or email on the morning of an absence.
- * A written note or email from the parent/guardian is required upon the student's return.
- * Absences due to illness, medical appointments, family emergencies, or school-approved activities are considered excused.
- * Unexcused absences may result in academic penalties and/or disciplinary action.

Tardiness

- * Students arriving after 8:35 a.m. must be signed in by a parent/guardian at the front desk.
- * Repeated tardiness disrupts learning and may result in disciplinary action.

Early Dismissals

- * Parents must notify the office in advance when picking up a student before the regular dismissal time.
- * Parents must sign out the student at the front desk.
- * Students may not leave campus without an authorized adult.

Extended Absences

- * Planned absences of three days or more require prior approval from the school administration.
- * Students are responsible for completing all missed assignments and tests.

SCHOOL COMMUNICATION POLICIES

Truth Academy values clear, consistent communication between school staff, students, and families. Our goal is to keep parents informed, engaged, and connected with their child's academic progress and school activities.

Parent Portal

Truth Academy uses the A.C.E. Connect Parent Portal to share academic updates and important information.

- * Parents can view student progress, grades, and attendance records.
- * Announcements and school-wide updates are posted regularly.
- * Families are responsible for checking the portal frequently.

Email & Phone Communication

- * Important updates may also be sent via email or phone.
- * Parents should ensure the school has up-to-date contact information at all times.
- * Teachers will respond to emails and phone messages within two business days, unless urgent.

School Newsletters & Notices

- * A digital newsletter may be sent periodically with event reminders, announcements, and school highlights.
- * Printed notices may be sent home with students when necessary.

Emergency Communication

- * In the event of school closures, emergencies, or urgent updates, Truth Academy will notify families via the parent portal, email, and/or text alert system.
- * It is essential that parents keep their emergency contact details current.

FIELD TRIP POLICIES

Field trips are an extension of the classroom experience and provide opportunities for hands-on learning, exploration, and enrichment. **Field trip participation is a graded component**; non-participation will negatively impact the student's grade. Participation in field trips is a privilege and may be withheld for disciplinary or academic reasons.

Schedule

- * Field trips will take place on the first Wednesday of every month unless otherwise announced.

Parent Permission

- * No separate field trip permission form is required for monthly trips. Parents will be notified in advance of the destination, cost (if any), and any special instructions.

Transportation

- * Truth Academy may use school-approved buses, vans, or parent volunteers for transportation.
- * All volunteer drivers must submit a copy of their driver's license and proof of insurance, and be approved by administration prior to the trip.

Student Behavior

- * Students are expected to follow the same behavior standards off-campus as they do on campus.
- * Failure to comply with directions from supervising staff may result in removal from the activity and loss of future field trip privileges.

Dress Code for Field Trips

- * Students must wear a solid red polo shirt with their uniform bottoms on field trip days, unless otherwise stated by administration.

SPECIAL EVENTS & PROGRAMS

Truth Academy provides students with opportunities to participate in special activities that enrich the learning experience and build community.

Assemblies & Guest Speakers

- * Assemblies may be held throughout the year to highlight student achievements, present educational programs, or host guest speakers.
- * Students are expected to maintain respectful and attentive behavior during all assemblies and presentations.

Spirit Days & Themed Events

- * Truth Academy may host spirit days, dress-up days, or themed events to encourage school spirit and creativity.
- * Any alternate attire must still meet the school's modesty and dress guidelines.

Evening & Weekend Programs

- * Certain programs, performances, or special events may be scheduled outside regular school hours.
- * Participation may require additional rehearsals or preparation as announced by the staff.

Special Activities & Guests

- * Students attending school activities, on or off campus, during or after school hours must wear clothing consistent with the school uniform standards.

PARENT INVOLVEMENT & VOLUNTEER OPPORTUNITIES

Truth Academy believes that the partnership between parents and the school is essential for student success. We encourage parents and guardians to actively participate in their child's education and in the life of the school.

Classroom Support

- * Parents may assist teachers with classroom activities, reading groups, or special projects.
- * All classroom visits or volunteer work must be scheduled in advance with the teacher and approved by administration.

School Events & Activities

- * Parents are encouraged to help with school programs, fundraisers, field trips, and special events.
- * Volunteer assistance may include event setup, decorations, hospitality, and supervision.

Volunteer Guidelines

- * Volunteers must complete the Truth Academy Volunteer Application and be approved prior to serving.
- * A background check may be required for certain volunteer roles.
- * Volunteers are expected to follow all school policies, dress modestly, and conduct themselves in a manner that reflects Truth Academy's mission and values.

Parent Involvement & Volunteers: See VISITORS section for requirements and opportunities.

GRADING SYSTEM

Truth Academy is committed to academic excellence and providing a Christ-centered education that fosters spiritual and intellectual growth. Students are evaluated on mastery of subject matter, consistent effort, and adherence to school policies.

Grading Scale

Grades are assigned according to the following scale: Percentage Letter Grade Description
90–100% A Excellent 80–89% B Good 70–79% C Satisfactory 60–69% D Needs Improvement
Below 60% F Failing

Progress Reports & Report Cards

- * Parent conferences are held after each quarter to inform parents of student performance.
- * Report cards are distributed at the end of each semester.
- * Academic records are accessible at any time through the A.C.E. Connect Parent Portal.

Academic Expectations

- * Students are expected to complete assignments on time and to the best of their ability.
- * Cheating, plagiarism, or dishonesty will result in a zero for the assignment and may lead to disciplinary action.

Promotion

- * Promotion to the next grade level is based on mastery of curriculum objectives, attendance, and teacher recommendations.

STUDENT POLICIES

Backpacks & Personal Items: Bring essential materials only; the school is not responsible for lost or stolen items.

Snacks: Send simple, nutritious snacks. Water only during snack unless otherwise approved. No gum on campus.

Library/Media: Students may borrow books; families are billed for unreturned or damaged items.

Lost & Found: Unclaimed items are donated or disposed of periodically.

Physical Education: All students participate unless a doctor's note is on file. Wear appropriate shoes for safety.

DRESS CODE

Truth Academy's dress code is designed to promote modesty, professionalism, and school unity. Students are expected to maintain a neat and clean appearance at all times. Uniforms must be worn daily unless otherwise announced for special events.

Boys – Learning Center Attire

- * Shirts: Solid white polo, solid navy-blue polo, or solid red polo for "Fun Fridays" or field trips.
- * Undershirt: Plain T-shirt.
- * Jacket: Solid, uniform; not form-fitting.
- * Trousers: Khaki pants; not form-fitting.
- * Shoes: Solid black or solid white sneakers.
- * Socks: Solid black or solid white; and "Rock Socks" are permitted on Fridays.
- * Belt: Black and brown Hair: Standard, conservative, tapered cut; off the collar and ears, combed away from the eyebrows.

DRESS CODE CONT.

Boys – Physical Education Uniform

- * Shirt: Solid light grey T-shirt with sleeves.
- * Pants: Black or navy-blue joggers or basketball shorts; must be **fingertip length**: when standing straight with arms at your sides, the hem meets or extends past your fingertips. (NO biker shorts).
- * Shoes: Conservative athletic style.
- * Socks: White.

Girls – Learning Center Attire

- * Skirt: Uniform, not form-fitting, with a size selected to allow for growing room. Hem must be **fingertip length**: when standing straight with arms at your sides, the hem meets or extends past your fingertips at all times, with **shorts underneath the skirt**.
- * Younger girls (Middle-school and under) may wear a jumper-style uniform with **shorts underneath the skirt**.
- * Trousers: Khaki pants; not form-fitting.
- * Shirts: Solid white polo, solid navy-blue polo, or solid red polo for “Fun Fridays” or field trips.
- * Undershirt: Plain T-shirt.
- * Jacket: Solid, uniform; not form-fitting.
- * Shoes: Solid black or solid white sneakers.
- * Socks: Solid black or solid white; and “Rock Socks” are permitted on Fridays.
- * Belt: Black and brown.
- * Hair: Conservative; no fads or radical styles in color or cut.

Girls – Physical Education Uniform

- * Shirt: Solid light grey T-shirt with sleeves.
- * Pants: Black or navy-blue joggers or basketball shorts; must be **fingertip length**: when standing straight with arms at your sides, the hem meets or extends past your fingertips. (NO biker shorts).
- * Shoes: Conservative athletic style.
- * Socks: White.

DRESS CODE CONT.

General Dress Standards for All Students

- * Uniforms must be clean, properly fitted, and in good repair.
- * No ripped, stained, or excessively worn clothing.
- * Jewelry must be modest and minimal.
- * Decorative items should be limited, if used at all, and must not have questionable designs or logos. (Including but not limited to... lucky-eye, horoscopes and symbols, upside down cross, skulls, goats, etc)
- * Hats and caps are not to be worn indoors.
- * Outerwear must be uniform-approved.

Special Activities and Guests

Students attending school activities, on or off campus, during or after school hours, must wear clothing consistent with the school uniform standards.

HOMEWORK POLICY

Homework is assigned to reinforce skills learned in class, develop independent study habits, and prepare students for upcoming lessons. Parents play an important role in supporting their child's homework routine.

Daily Homework Routine

- * Homework may include unfinished classwork, review assignments, reading, or special projects.
- * Unfinished work from the day becomes homework and should be completed outside of class to meet daily learning goals.
- * Whenever a student has homework, they will bring home a Homework Slip that must be signed by a parent or guardian, regardless of whether the homework is completed.
- * Failure to return a signed homework slip will result in a demerit.
- * Students are responsible for bringing all necessary materials home and returning completed assignments the next school day.

HOMEWORK POLICY CONT.

* Parents should provide a quiet, distraction-free environment for study and encourage their child to work independently.

Parental Support

- * Parents may offer guidance, but assignments should reflect the student's own work.
- * If a student experiences difficulty with an assignment, parents should note this for the teacher's awareness.

Missed Homework

- * If a student is absent, they are responsible for completing any missed assignments as directed by the teacher.
- * Teachers will provide reasonable time for completion based on the length of the absence.

STATEMENT OF DISCIPLINE

I recognize that Truth Academy has qualified, trained staff, and I have confidence in their abilities and discretion to perform the educational functions due to my child. Truth Academy recognizes that it cannot meet the educational needs of all children. It is a school offering high-quality, Christian character training, but it is not designed to service problems arising beyond those usually encountered in the average school setting. Some children do not adjust well to a disciplined, academic environment and refuse to follow the policies and decisions of the staff and administration. In such cases, the school reserves the right to discipline according to the policies in the student handbook, to place such students on probation for a reasonable, corrective period of time, and to dismiss any student who does not cooperate with the total educational process.

Date

Parent Signature

PARENT PLEDGE OF SUPPORT

Dear Parents and Guardians,

It is an honor for us at Truth Academy to have the opportunity to serve you and your child(ren). Our staff values this opportunity greatly and looks forward to partnering with you in this important endeavor.

As a parent, I realize that building a strong relationship with my child's teachers, staff, and school administration is just as much my responsibility as it is the school's. Therefore, I pledge to do the following:

- I will pray for the staff and programs of the school.
- I will cooperate with the staff in matters of discipline and accept their judgment in such matters.
- I will lay a spiritual foundation through a Godly example in our home.
- I will support the school's activities and events, understanding that these activities, events, and field trips are a vital part of my child's educational growth and enrichment.
- I understand that attendance or non-attendance at school events may positively or negatively impact my child's grades.
- I will attend parent functions and assist in positively promoting the school and its programs among friends and family.

PARENT PLEDGE OF SUPPORT CONT.

I further recognize that, from time to time, my child may disagree with decisions or actions taken by school personnel and may communicate information without full context. Since this is a normal part of childhood development, I pledge that, should this occur, I will support the school personnel and contact them directly for clarification whenever I have questions concerning an incident.

I also understand that attending Truth Academy is a privilege, not a right. It is my intention to abide by the decisions of the administration and support the school's disciplinary policies and procedures.

Parent/Guardian Signature: _____

Parent/Guardian Signature: _____

Date: ____ / ____ / ____

STUDENT CONDUCT AGREEMENT

As a student of the school, I pledge to uphold this school's rules and guidelines stated in the school handbook. I will maintain behavior that exemplifies courtesy, kindness, morality, and honesty. I will strive to be of unquestionable character in dress, conduct, and other areas of life. I agree to abide by the standards of conduct and other regulations expected of each student enrolled in this school while I am a student attending the school and will not give the impression to students, parents, or faculty that I am not in harmony with the goals, aims, and standards of the school.

Student Signature _____

Date: ____ / ____ / ____

Principal Signature: _____

Date: ____ / ____ / ____